

LORNE HAASE, CHAIRMAN
HAROLD FALAN, VICE-CHAIRMAN
HARRY HAGSTROM, MEMBER
DEAN JURIK, MEMBER
JIM LEGGETT, MEMBER

85 W. M-115
BOON, MI 49618
PHONE 231-775-9731
FAX 231-775-9732
www.wexfordcrc.org

WEXFORD COUNTY ROAD COMMISSION

OUR MISSION IS TO IMPROVE AND MAINTAIN A SAFE AND EFFICIENT ROAD SYSTEM

Regular Meeting

May 24, 2017

The meeting was called to order by the Chairman, Lorne Haase, at 9:00 a.m.

Present:

Commissioners: Messrs. Haase, Falan, Hagstrom, Jurik and Leggett

Manager: Alan Cooper

Finance and Business Manager: Andrea Herman

Engineer: Karl Hanson

Superintendent: Mark Hurlburt

Asst. Superintendent: Don Patnode

Visitor(s): Harry Yonkman, Carol Haase, Sharon Zakrajsek, Ken Berthiaume, Richard Wilson

A motion was made by Commissioner Jurik and seconded by Commissioner Hagstrom to approve the minutes from the regular meeting of May 1, 2017, as presented. Roll call on the motion: Commissioner Falan, yes; Commissioner Jurik, yes; Commissioner Hagstrom, yes; Commissioner Leggett, yes; Commissioner Haase, yes. Motion unanimously approved.

Public Comment: None.

New Business:

Mr. Berthiaume presented the 2016 Audit and stated that it was a clean audit with no adjusting entries. A motion was made by Commissioner Jurik and seconded by Commissioner Falan to approve the audit as presented. Roll call on the motion: Commissioner Jurik, yes; Commissioner Leggett, yes; Commissioner Falan, yes; Commissioner Hagstrom, yes; Commissioner Haase, yes. Motion unanimously approved.

Mr. Wilson provided education on Board responsibilities, Open Meetings Act, FOIA, proper procedures and risks.

A motion was made by Commissioner Hagstrom and seconded by Commissioner Jurik to have door badges on administrative vehicles. After discussion, a motion was made by Commissioner Jurik to table the motion until further information is brought before the Board the motion was seconded by Commissioner Falan. Roll call on the motion: Commissioner Hagstrom, yes;

May 24, 2017

Page 2

Commissioner Leggett, yes; Commissioner Jurik, yes; Commissioner Falan, yes; Commissioner Haase, yes. Motion unanimously approved.

A motion was made by Commissioner Leggett and seconded by Commissioner Falan to request the \$10,000 engineering reimbursement from MDOT. Roll call on the motion: Commissioner Leggett, yes; Commissioner Falan, yes; Commissioner Jurik, yes; Commissioner Hagstrom, yes; Commissioner Haase, yes. Motion unanimously approved.

A motion was made by Commissioner Hagstrom and seconded by Commissioner Jurik to accept the low bid, for MDOT tree removal, from Bruce Helsel Tree Removal Services as presented. Roll call on the motion: Commissioner Falan, yes; Commissioner Hagstrom, yes; Commissioner Jurik, yes; Commissioner Leggett, yes; Commissioner Haase, yes. Motion unanimously approved.

A motion was made by Commissioner Jurik and seconded by Commissioner Falan to approve the bid extension for dust control materials from Dart Oil & Gas Corporation as presented. Roll call on the motion: Commissioner Jurik, yes; Commissioner Falan, yes; Commissioner Leggett, yes; Commissioner Hagstrom, yes; Commissioner Haase, yes. Motion unanimously approved.

A motion was made by Commissioner Jurik and seconded by Commissioner Hagstrom to approve increasing the Administrative Assistant's vacation by one week. After discussion, roll call on the motion: Commissioner Hagstrom, no; Commissioner Falan, no; Commissioner Leggett, no; Commissioner Jurik, yes; Commissioner Haase, yes. Motion failed.

A motion was made by Commissioner Jurik and seconded by Commissioner Falan to accept the 2016 MERS Annual Actuarial Report as presented. Roll call on the motion: Commissioner Leggett, yes; Commissioner Jurik, yes; Commissioner Hagstrom, yes; Commissioner Falan, yes; Commissioner Haase, yes. Motion unanimously approved.

A motion was made by Commissioner Jurik and seconded by Commissioner Falan to sell the 1987 lowboy as surplus equipment and dedicate the proceeds from the sale of surplus equipment to facilities repairs. Roll call on the motion: Commissioner Falan, yes; Commissioner Jurik, yes; Commissioner Hagstrom, yes; Commissioner Leggett, yes; Commissioner Haase, yes. Motion unanimously approved.

A motion was made by Commissioner Jurik and seconded by Commissioner Hagstrom to change the Capital Outlay budget from one Western Star Refurbish to Truck Refurbishing. Roll call on the motion: Commissioner Jurik, yes; Commissioner Leggett, yes; Commissioner Falan, yes; Commissioner Hagstrom, yes; Commissioner Haase, yes. Motion unanimously approved.

A motion was made by Commissioner Hagstrom and seconded by Commissioner Falan to move that, as the 2016 plowing of the Civic Arena was performed as an intergovernmental service to the County, the Board waive the fee of \$1,482.14 and void invoice number 3236 as requested by the Executive Board of Wexford County. Roll call on the motion: Commissioner Leggett, yes; Commissioner Falan, yes; Commissioner Jurik, yes; Commissioner Hagstrom, yes; Commissioner

Haase, yes. Motion unanimously approved.

A motion was made by Commissioner Jurik and seconded by Commissioner Falan to hold a Special Board meeting to approve the Seasonal Materials bid, Paving bid, 15 Road Abandonment and Colfax Church variance request on Monday, June 5, 2017 at 7:00 a.m. Roll call on the motion: Commissioner Hagstrom, yes; Commissioner Leggett, yes; Commissioner Jurik, yes; Commissioner Falan, yes; Commissioner Haase, yes. Motion unanimously approved.

Public Comment: None.

Mr. Hanson informed the Board that the chip sealing started last week, he listed off township projects for Clam Lake, Cherry Grove, Cedar Creek, Selma and South Branch.

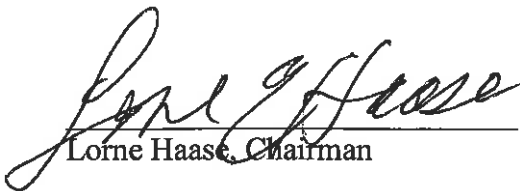
Mr. Cooper informed the Board of the Annual MCRCSIP meeting in July and encouraged members to attend.

Mr. Jurik had a conflict with the August 23, 2017 Board meeting, we will look at the schedule for an alternate date.

The Board requested a work session on June 28, 2017 at 7:30 a.m.

There being no further business, the meeting was adjourned at 11:23 a.m.

Regular		
Vouchers	5-10-17	78,375.04
Vouchers HRA	5-2-17	279.87
	5-9-17	2,866.75
	5-16-17	215.12
Payroll	5-11-17	54,347.01
Total		\$ 136,083.79


Lorne Haase, Chairman


Andrea Herman, Finance and Business Manager