

# **Agenda**

## **March 2, 2026**

Call to order by Vice Chairman Falan

Roll Call

Pledge of Allegiance

Approve Minutes of January 28, 2026 Meeting

Additions or Deletions to the Agenda

Public Comment: (please limit comments to 3 minutes, please be aware the board does not comment during public comment)

County Board Liaison:

Previous Business:

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New Business:

1. 10 hour day work week
2. Financial policies
3. Chip Seal Bid extension
4. Budget Discussion
- 5.
- 6.

Administrative Reports

Board Comments

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# ***WEXFORD COUNTY ROAD COMMISSION***

***OUR MISSION IS TO IMPROVE AND MAINTAIN A SAFE AND EFFICIENT ROAD SYSTEM***

Regular Meeting

March 02, 2026

The meeting was called to order by the Vice Chair, Harold Falan at 7:30 a.m.

Roll Call: Present – Falan, Leggett, Jurik  
Absent – Hagstrom, Hilty

Also Present:

Engineer/Manager: Karl Hanson  
Superintendent: Tim Schonert  
Shop Foreman: Tim Coffel

Finance and Business Manager: Annie Strom  
Assistant Superintendent: Brad Harris  
Engineer Tech: Keith Moore

Visitor(s): Brain Potter

Pledge of Allegiance

A motion was made by Commissioner Jurik and seconded by Commissioner Leggett to approve January 28, 2026, meeting minutes as presented. Roll call on the motion: Motion unanimously approved.

Addition to the Agenda: none

Public Comment: none

County Board Liaison: Mr. Potter had no update.

Previous Business: none

New Business:

A motion was made by Commissioner Jurik and seconded by Commissioner Leggett to authorize the Engineer Manager to approve a 4- 10 work schedule, starting and ending at his discretion. Roll call on the motion: Motion unanimously approved.

A motion was made by Commissioner Leggett and seconded by Commissioner Jurik to approve the Credit Card Transactions policy. Roll call on the motion: Motion unanimously approved.

A motion was made by Commissioner Jurik and seconded by Commissioner Leggett to approve the Electronic Fund Transactions policy. Roll call on the motion: Motion unanimously approved.

A motion was made by Commissioner Leggett and seconded by Commissioner Jurik to approve the Voucher Approval policy. Roll call on the motion: Motion unanimously approved.

A motion was made by Commissioner Jurik and seconded by Commissioner Leggett to approve the Fixed Assets and Capitalization policy. Roll call on the motion: Motion unanimously approved.

A motion was made by Commissioner Leggett and seconded by Commissioner Jurik to approve the Investment policy. Roll call on the motion: Motion unanimously approved.

A motion was made by Commissioner Jurik and seconded by Commissioner Leggett to extend the 2025 Chipseal pricing to the 2026 season to Pavement Maintenance Systems. Roll call on the motion: Motion unanimously approved.

A discussion took place regarding the budget and direction the Road Commission is to go with the delay of the new funding and the decrease in revenue so that a plan for road projects and capital outlay purchases can be made.

**Administrative Reports:**

Mr. Schonert updated that they have been working on winter maintenance, started operations with the mower max, jetting culverts, guardrail repair and are gearing up for warmer weather. He commented that the brine wagon has worked well and that the crew did a great job this year with winter operations.

Mr. Coffel stated the mechanics have been working on maintenance and services from the winter.

Mr. Moore updated that the project list will be looked at due to winter weather damage and funding. ACT 51 certification maps are signed and will be mailed today. Pavement markings and catch basin cleaning contractors have reached out stating they would like to extend the previous year bids for this year. Mr. Moore also thanked the Board.

Mr. Hanson thanked Mr. Moore for his service and wished him good luck in his new position. He commented that the crew and mechanics have done a good job of getting through winter. He updated that the cul-de-sac parking issue at stone ledge lake has been resolved and stated that there is no County wide ordinance for parking. He informed the Board that seasonal weight restrictions will be in place on March 3 at 8:00 a.m.

**Board Comments:**

Mr. Jurik wished Mr. Moore well in his new endeavor and thanked the crew/mechanics for a great job this winter.

Mr. Leggett re-iterated Mr. Jurik's comments, adding that it is tough for the employees with families and recognizes that it is quite a sacrifice for them.

Mr. Falan also wished Mr. Moore well and commented on the good job he has done over the years. He also thanked the crew/mechanics for a job well done this winter.

Payroll 2/5/2026	\$ 127,794.30
Payroll 2/6/2026	\$ 17,225.41
Payroll 2/19/2026	\$ 98,916.03
AP 2/12/2026	\$ 320,198.80

There being no further business, the meeting was adjourned at 7:56 a.m.

  
Harold Falan, Vice Chairman

  
Annie Strom, Finance & Business Manager