

Agenda

December 16, 2020

Call to order by Chairman Haase

Roll Call

Pledge of Allegiance

Public Hearing 43 ½ Road Abandonment,

2021 Budget Hearing

Resume Regular Meeting:

Approve Minutes of the November 25, 2020 Meeting

Additions or Deletions to the Agenda *Policy for trespassing on Road Commission land*

Public Comment:

Staff Reports:

Previous Business: None

New Business:

1. Resolution Approving the 43 ½ Road Abandonment
2. Approval of the 2020 Budget Resolution
3. Approval of the 2021 Budget
4. Elmers' 2020 HMA Bid Extension for 2021
5. Administrative Wages
3. Set Date for 2021 Organizational Meeting
- 4.
- 5.

Public Comment

County Liaison:

Manager Update:

Board Comments

WEXFORD COUNTY ROAD COMMISSION

OUR MISSION IS TO IMPROVE AND MAINTAIN A SAFE AND EFFICIENT ROAD SYSTEM

Regular Meeting

December 16, 2020

The meeting was called to order by the Chairman, Lorne Haase, at 7:30 a.m.

Present:

Commissioners: Messrs. Haase, Falan, Hagstrom, Jurik and Leggett

Manager: Alan Cooper

Finance and Business Manager: Andrea Herman

County Highway Engineer: Karl Hanson

Shop Foreman: Travis Smith

Administrative Assistant: Nicole Glunt

Visitor(s): Joe Hurlburt, Rick Charmoli

A motion was made by Commissioner Jurik and seconded by Commissioner Falan to recess the regular meeting and enter into the Public Hearing for the 43 ½ Rd. Abandonment. Roll call on the motion: Commissioner Falan, yes; Commissioner Jurik, yes; Commissioner Hagstrom, yes; Commissioner Leggett, yes; Commissioner Haase, yes. Motion unanimously approved.

At the conclusion of the Public Hearing, a motion was made by Commissioner Falan and seconded by Commissioner Jurik to call the regular meeting back to order at 7:39 a.m. Roll call on the motion: Commissioner Jurik, yes; Commissioner Leggett, yes; Commissioner Falan, yes; Commissioner Hagstrom, yes; Commissioner Haase, yes. Motion unanimously approved.

A motion was made by Commissioner Jurik and seconded by Commissioner Hagstrom to approve the minutes from the regular meeting of November 25, 2020, as presented. Roll call on the motion: Commissioner Leggett, yes; Commissioner Jurik, yes; Commissioner Hagstrom, yes; Commissioner Falan, yes; Commissioner Haase, yes. Motion unanimously approved.

Additions to the Agenda: Policy for trespassing on road commission land

Public Comment: None

Staff Reports: Mr. Cooper updated the Board on behalf of Mr. Hurlburt and Mr. Smith. We have been busy with snow removal and tree cutting as well as the shop being ready for winter. Mr. Hanson updated the Board on Covid-19 and the permitting of 2021 projects is underway.

December 16, 2020

Page 2

A motion was made by Commissioner Leggett and seconded by Commissioner Falan to approve the 43 ½ Rd. Abandonment Resolution as presented. Roll call on the motion: Commissioner Hagstrom, yes; Commissioner Leggett, yes; Commissioner Jurik, yes; Commissioner Falan, yes; Commissioner Haase, yes. Motion unanimously approved.

A motion was made by Commissioner Hagstrom and seconded by Commissioner Falan to accept Elmer's offer to extend the 2020 HMA bid prices for 2021. Roll call on the motion: Commissioner Falan, yes; Commissioner Hagstrom, yes; Commissioner Jurik, yes; Commissioner Leggett, yes; Commissioner Haase, yes. Motion unanimously approved.

After discussion, a motion was made by Commissioner Hagstrom and seconded by Commissioner Leggett to give the administrative staff, excluding Alan Cooper, a wage increase of \$3,000.00. Salaries will be reviewed with the new manager in the November 2021 meeting. Roll call on the motion: Commissioner Jurik, yes; Commissioner Falan, yes; Commissioner Leggett, yes; Commissioner Hagstrom, yes; Commissioner Haase, no. Motion approved.

The 2021 Organizational Meeting will be held on January 6, 2021 at 7:30 a.m.

At 8:03 a.m. a motion was made by Commissioner Leggett and seconded by Commissioner Jurik to recess the regular meeting and enter into the Budget Hearing. Roll call on the motion: Commissioner Leggett, yes; Commissioner Jurik, yes; Commissioner Hagstrom, yes; Commissioner Falan, yes; Commissioner Haase, yes. Motion unanimously approved.

At the conclusion of the Budget Hearing, a motion was made by Commissioner Falan and seconded by Commissioner Jurik to call the regular meeting back to order at 8:17 a.m. Roll call on the motion: Commissioner Hagstrom, yes; Commissioner Falan, yes; Commissioner Leggett, yes; Commissioner Jurik, yes; Commissioner Haase, yes. Motion unanimously approved.

A motion was made by Commissioner Hagstrom and seconded by Commissioner Jurik to approve the 2020 Budget Amendment and 2020 Budget Resolution as presented. Roll call on the motion: Commissioner Falan, yes; Commissioner Jurik, yes; Commissioner Hagstrom, yes; Commissioner Leggett, yes; Commissioner Haase, yes. Motion unanimously approved.

A motion was made by Commissioner Jurik and seconded by Commissioner Leggett to adopt the 2021 Budget as presented. Roll call on the motion: Commissioner Jurik, yes; Commissioner Leggett, yes; Commissioner Falan, yes; Commissioner Hagstrom, yes; Commissioner Haase, yes. Motion unanimously approved.

Public Comment: None.

County Liaison: Mr. Hurlburt wished everyone happy holidays and congratulated Mr. Haase on his reappointment to the Board. He asked if the Board understood MiDeal, as several questions have been asked. Mr. Leggett asked to see the MiDeal price of purchases. Mr. Hurlburt asked for clarification on the trespass policy. Mr. Hurlburt asked where the figure for the administrative wages came from.

December 16, 2020

Page 3

Regular Vouchers	11-25-20	160,875.52
HRA Vouchers	12-1-20	1,084.69
Payroll	12-3-20	77,724.67
Total		\$ 239,684.88

The Board wished the staff a safe and merry Christmas and New Year's.

There being no further business, the meeting was adjourned at 8:57 a.m.


Lorne Haase, Chairman


Andrea Herman, Finance and Business Manager

WEXFORD COUNTY ROAD COMMISSION

OUR MISSION IS TO IMPROVE AND MAINTAIN A SAFE AND EFFICIENT ROAD SYSTEM

2020 BUDGET RESOLUTION

Be it resolved that this resolution shall be both the general appropriation resolution and the budget adoption resolution of the Wexford County Road Commission for the year ended December 31, 2020. This resolution adopts proposed revenues and expenditures as presented in the accompanying budget document. Total revenues are adopted as \$10,120,369 and total expenditures as \$9,803,294 with a proposed fund balance of \$6,076,991 at December 31, 2020.

Be it resolved that no Wexford County Road Commission member or employee of the Commission shall expend any funds or obligate any expenditures except pursuant to appropriations authorized by the budget document. Changes in amounts appropriated by the Commission shall require approval of the Commission.

Be it resolved that Andrea Herman, Finance and Business Manager, is hereby charged with general supervision of the execution of the budget adopted by the Commission.

Be it further resolved that the Finance and Business Manager be allowed to adjust the budget after December 31, 2020 to modify the various revenue and expenditure accounts which cannot be accurately projected prior to year end.

This resolution is to take effect immediately.

BOARD OF COUNTY ROAD COMMISSIONERS
FOR WEXFORD COUNTY, MICHIGAN

Minutes of a regular meeting of the Board of County Road Commissioners, held at the Wexford County Road Commission Office, 85 W. M-115, Boon, Michigan, on the 16th day of December, 2020, at 7:30 a.m.

PRESENT: Members: Haase, Falan, Jurik, Hagstrom, Leggett

ABSENT: Members: NONE

The following preamble and resolution were offered by Leggett and seconded by Falan.

**RESOLUTION APPROVING ABANDONMENT OF 43 ½ ROAD IN CLAM LAKE
TOWNSHIP**

WHEREAS, the Board of County Road Commissioners has received a petition duly executed by 7 freeholders of Clam Township, to abandon and discontinue a portion of 43 1/2 Road, also known as Whaley Road, located in Clam Township, Wexford County, Michigan as more specifically identified on Exhibit A attached to this Resolution (the foregoing the "Road") and as shown on Exhibit B; and

WHEREAS, the Board of County Road Commissioners has the authority to absolutely abandon and discontinue any county road under the General Highway Law, Chapter IV, Section MCL 224.18; and

WHEREAS, the Board of County Road Commissioners has reviewed the petition and determined that the road is not adjacent to, nor does it end at a lake or the general course of a stream; and

WHEREAS, the Board of County Road Commissioners has held a public hearing on the petition, after the giving of public notice, and has considered the application and related materials, together with comments and other information from the public; and

WHEREAS, Alan Cooper, Manager, has reported that he has viewed the Road and premises described in the petition and recommended that it is advisable to absolutely abandon the Road.

IT IS THEREFORE RESOLVED AS FOLLOWS:

1. **Abandonment.** The Board of County Road Commissioners hereby absolutely abandons and discontinues the Road.
2. **Best Interests.** The Board of County Road Commissioners hereby finds that the abandonment and discontinuance of the Road is in the best interests of the public.

AYES: Haase, Falar, Jurik, Hagstrom, Leggett

NAYS: none

ABSENT OR ABSTAINING: none

RESOLUTION DECLARED ADOPTED.


Secretary to the Board of County
Road Commissioners

CERTIFICATION

The undersigned, being the duly qualified and appointed Secretary of the Board of County Road Commissioners for Wexford County, Michigan, does hereby certify that I was present at a regular meeting of the Board of County Road Commissioners for Wexford County, Michigan, held on December 16, 2020, that I kept the minutes of said regular meeting, and that the above Resolution is a true, accurate, and correct copy of the Resolution adopted by the Board of County Road Commissioners for Wexford County, Michigan at said regular meeting.

Dated: December 16, 2020



Andrea Herman, Secretary

STATE OF MICHIGAN)
)SS.
COUNTY OF WEXFORD)

On this 16 day of December, 2020, before me appeared Andrea Herman, to me known to be the Secretary to the Board of County Road Commissioners for Wexford County, Michigan, described in and who executed the foregoing instrument and acknowledge that he or she executed the same as the free act and deed of the Board of County Road Commissioners.



Prepared by and when recorded return to:

Mika Meyers PLC
By: Michael J. Huff (P77237)
414 Water Street
Manistee, Michigan 49660
(231) 723-8333

EXHIBIT A

Legal Description of Portion of 43 1/2 Road, also known as Whaley Road, located in Clam Township, Wexford County, Michigan To Be Abandoned and Discontinued

All of that portion of 43 1/2 Road a/k/a Whaley Road legally described as a 66' wide right-of-way for Whaley Road in the East 1/2 of the Northwest 1/4 of Section 10, T21N, R9W, Clam Lake Township, Wexford County, Michigan, being 33 feet on both sides of the following described centerline: Commencing at the West 1/4 corner of said Section 10; thence along the East-West 1/4 line South 89°18'22" East 2644.80 feet to the center post of said Section 10 and the point of beginning of said centerline; thence North 18°11'38" West 122.31 feet along said centerline; thence North 13°56'43" West 511.77 feet; thence 167.27 feet along the arc of a curve to the left with a radius of 400.00 feet and a long chord of North 25°55'31" West 166.05 feet; thence North 37°54'18" West 433.92 feet, thence 326.98 feet along the arc of a curve to the right with a radius of 1600.00 feet and a long chord of North 32°03'02" West 326.42 feet; thence North 26°11'45" West 265.64 feet; thence 233.07 feet along the arc of a curve to the right with a radius of 500.00 feet and a long chord of North 12°50'32" West 230.96 feet; thence North 00°30'41" East 185.59 feet; thence 646.16 feet along the arc of a curve to the left with a radius of 1300.00 feet and a long chord of North 13°43'40" West 639.53 feet to the North Section Line and the Point of Ending of said Centerline.

EXHIBIT B

Survey Depicting Road

LIBER 70 PAGE 890

