

HARRY HAGSTROM, CHAIRMAN
HAROLD FALAN, VICE-CHAIRMAN
DEAN JURIK, MEMBER
JIM LEGGETT, MEMBER
ROBERT HILTY, MEMBER

85 WEST HIGHWAY M-115
BOON, MICHIGAN 49618
PHONE 231-775-9731
FAX 231-775-9732
WWW.WEXFORDCRC.ORG

WEXFORD COUNTY ROAD COMMISSION

OUR MISSION IS TO IMPROVE AND MAINTAIN A SAFE AND EFFICIENT ROAD SYSTEM

Regular Meeting

February 1, 2023

The meeting was called to order by the Vice-Chairman, Harold Falan, at 7:30 a.m.

Present:

Commissioners: Messrs. Falan, Hilty, and Leggett

Engineer/Manager: Karl Hanson

Finance and Business Manager: Andrea Herman / Annie Strom

Superintendent: Tim Schonert

Asst. Superintendent: Brad Harris

Fleet & Facilities Manager: Travis Smith

Engineer Tech: Keith Moore

Visitor(s): Brian Potter

A motion was made by Commissioner Leggett and seconded by Commissioner Hilty to approve the December 14, 2022, budget hearing minutes as presented. Roll call on the motion:

Commissioner Leggett, yes; Commissioner Hilty, yes; Commissioner Falan, yes. Motion unanimously approved.

A motion was made by Commissioner Leggett and seconded by Commissioner Hilty to approve the December 14, 2022, regular minutes as presented. Roll call on the motion: Commissioner Leggett, yes; Commissioner Hilty, yes; Commissioner Falan, yes. Motion unanimously approved.

A motion was made by Commissioner Leggett and seconded by Commissioner Hilty to approve the January 4, 2023, minutes as presented. Roll call on the motion: Commissioner Leggett, yes; Commissioner Hilty, yes; Commissioner Falan, yes. Motion unanimously approved.

Addition to the Agenda: None.

Public Comment: None.

Previous Business: None.

New Business:

A motion was made by Commissioner Hilty and seconded by Commissioner Leggett to award Loftness Flail Mower bid to the low bidder Burnips Equipment. Roll call on the motion: Commissioner Leggett, yes; Commissioner Hilty, yes; Commissioner Falan, yes. Motion unanimously approved.

A motion was made by Commissioner Leggett and seconded by Commissioner Hilty to move forward with the search and purchase of Used Agricultural Tractors as no bids were received. Roll call on the motion: Commissioner Leggett, yes; Commissioner Hilty, yes; Commissioner Falan, yes. Motion unanimously approved.

A motion was made by Commissioner Leggett and seconded by Commissioner Hilty to adjust the capital outlay budget, increasing it by \$365,000 and to purchase the loader as specified. Roll call on the motion: Commissioner Leggett, yes; Commissioner Hilty, yes; Commissioner Falan, yes. Motion unanimously approved.

A motion was made by Commissioner Leggett and seconded by Commissioner Hilty to award the Trailer bid to Grandville Trailer. Roll call on the motion: Commissioner Leggett, yes; Commissioner Hilty, yes; Commissioner Falan, yes. Motion unanimously approved.

A motion was made by Commissioner Leggett and seconded by Commissioner Hilty to vote Burt Thompson for the CRA Board. Roll call on the motion: Commissioner Leggett, yes; Commissioner Hilty, yes; Commissioner Falan, yes. Motion unanimously approved.

A motion was made by Commissioner Hilty and seconded by Commissioner Leggett to appoint the Engineer Manager as voting delegate and the Chairman as alternate for the following annual meetings; MCRCSIP, CRASIF, Northern Association and CRA. Also, the Finance and Business Manager as the voting delegate and Engineer Manager as the alternate for the MERS annual meeting. Roll call on the motion: Commissioner Leggett, yes; Commissioner Hilty, yes; Commissioner Falan, yes. Motion unanimously approved.

Administrative Reports:

Mr. Schonert stated the crew has been cutting trees in the Hoxeyville area, graders have been out to scrape up icy gravel roads and they are plowing.

Mr. Moore spoke about utility permits and the likelihood of an increase with them for this coming summer. He also has begun the project process for Boon Road and 3 box culverts.

Mr. Smith communicated with the lower snow fall this year the shop has been keeping up with truck and equipment maintenance and that the mechanics are doing a good job.

Ms. Strom commented that training and learning is happening simultaneously for the new Administrative Assistant and herself, and that Kami is doing well. Also, working on year-end processes.

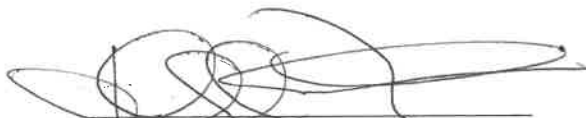
Mr. Hanson spoke about having two temporary employees who are able to help back fill for plowing with the transition the new Superintendent and Asst. Superintendent to admin staff. He also expressed a need for a head count from the Commissioners for upcoming meetings. Mr. Hanson also informed the board of a requirement for stream mitigation with EGLE and is looking to implement a mitigation bank, he will keep the board posted. Otherwise, it is business as usual. Mr. Leggett inquired on the work near Stoddard Lake, Mr. Hanson indicated trees are being cleared for work with the Forest Service and for general maintenance.

Board Comment:

Mr. Leggett welcomed the new administrative staff.

Payroll	12/13/2022	\$15,994.25
Payroll	12/14/2022	\$5,741.44
Payroll	12/15/2022	\$77,621.86
Payroll	12/29/2022	\$104,379.01
Payroll	12/28/2022	\$1,153.85
Payroll	1/12/2023	\$86,777.83
Vouchers	12/22/2022	\$164,112.43
Vouchers	1/10/2023	\$367,760.31
HRA	11/29/2022	\$1,272.89
HRA	12/14/2022	\$ 678.16
HRA	12/20/2022	\$2,462.80
HRA	01/04/2023	\$ 330.45
HRA	01/10/2023	\$ 191.17
HRA	01/17/2023	\$ 1,162.81
HRA	01/24/2023	\$ 1,560.41
Total		\$831,199.67

There being no further business, the meeting was adjourned at 7:51 a.m.


Harold Falan, Vice-Chairman


Annie Strom, Finance and Business Manager