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# ***WEXFORD COUNTY ROAD COMMISSION***

***OUR MISSION IS TO IMPROVE AND MAINTAIN A SAFE AND EFFICIENT ROAD SYSTEM***

## Regular Meeting

November 29, 2023

The meeting was called to order by the Chairman, Harry Hagstrom, at 7:30 a.m.

Roll Call: Present – Hagstrom, Falan, Leggett, Hilty, Jurik

### Also Present:

Engineer/Manager: Karl Hanson  
Finance and Business Manager: Annie Strom  
Superintendent: Tim Schonert  
Asst. Superintendent: Brad Harris  
Fleet & Facilities Manager: Travis Smith  
Engineer Tech: Keith Moore

Visitor(s): Brian Potter

### Pledge of Allegiance

A motion was made by Commissioner Jurik and seconded by Commissioner Leggett to approve the November 02, 2023 minutes as presented. Roll call on the motion: Commissioner Hagstrom, yes; Commissioner Hilty, yes; Commissioner Leggett yes; Commissioner Falan, yes; Commissioner Jurik, yes. Motion unanimously approved.

### Addition to the Agenda:

A motion was made by Commissioner Jurik and seconded by Commissioner Falan to add to the agenda a discussion of Michael McGee's Email. Roll call on the motion: Commissioner Hagstrom, yes; Commissioner Hilty, yes; Commissioner Leggett yes; Commissioner Falan, yes; Commissioner Jurik, yes. Motion unanimously approved.

Public Comment: None

### County Board Liaison:

Mr. Potter commented on how he appreciates the board and the work they do.

Previous Business: None.

New Business:

A motion was made by Commissioner Falan and seconded by Commissioner Hilty to award underbody scrapers bid to Heights Machinery. Roll call on the motion: Commissioner Hagstrom, yes; Commissioner Hilty, yes; Commissioner Leggett yes; Commissioner Falan, yes; Commissioner Jurik, yes. Motion unanimously approved.

A motion was made by Commissioner Hilty and seconded by Commissioner Leggett to award scarifier bit holder bid to Wear Parts Equipment.

Mr. Leggett asked the location of Wear Parts and if shipping was included in the bid. A discussion took place regarding cost and location of all bidders.

Roll call on the motion: Commissioner Hagstrom, yes; Commissioner Falan, yes; Commissioner Hilty, yes; Commissioner Leggett, yes; Commissioner Jurik, yes. Motion unanimously approved.

A motion was made by Commissioner Jurik and seconded by Commissioner Hilty to award tandem drive truck chassis bid to Stoops Western Star of Michigan.

A discussion on availability of trucks and EPA regulations was had.

Amended motion was made by Commissioner Jurik and seconded by Commissioner Hilty to award tandem drive truck chassis bid to Stoops Western Star of Michigan for 7 total chassis.

Roll call on the motion: Commissioner Hagstrom, yes; Commissioner Falan, yes; Commissioner Hilty, yes; Commissioner Leggett, yes; Commissioner Jurik, yes. Motion unanimously approved.

Wood Stove Bid: No timely bids were received. One late bid was received and therefore rejected.

A motion was made by Commissioner Jurik and seconded by Commissioner Leggett to set the administrative staff wage increase at 2%.

Roll call on the motion: Commissioner Hagstrom, yes; Commissioner Falan, yes; Commissioner Hilty, yes; Commissioner Leggett, yes; Commissioner Jurik, yes. Motion unanimously approved.

A discussion was had regarding the rules, standards and specifications for plat road development. This stemmed from an email received from Michael McGee requesting Bedford Court be brought into the County Road system. Mr. Hanson stated in full disclosure he owns property in this subdivision and has deferred the matter to Mr. Moore to avoid any potential conflict. A motion was made by Commissioner Jurik and seconded by Commissioner Leggett to re-affirm that any new road brought into the County Road system shall be newly constructed, meeting the most current Road Commission standards. Roll call on the motion: Commissioner Hagstrom, yes; Commissioner Falan, yes; Commissioner Hilty, yes; Commissioner Leggett, yes; Commissioner Jurik, yes. Motion unanimously approved.

November 29, 2023

Administrative Reports:

Mr. Moore updated the board on permits and projects. He stated he has also been working on the project budget for next year and when time allows updating the ACT 51 maps.

Mr. Smith stated the mechanics did well getting winter equipment ready and teamed up with the truck drivers to do calibrations on the trucks. He stated we are looking for a mechanic. The next project will be to bring in heavy equipment to ensure it is ready for spring operations.

Mr. Harris stated winter is here and they are focused on new crew training as safety is key for them and the public. They are also working with MDOT on the Manton park bathroom project.

Mr. Schonert stated this first snowstorm was perfect for the new crew to get their feet wet.

Ms. Strom commented that her focus has been on the budget and stated the Administrative Assistant is doing a great job.

Mr. Hanson informed the board that the administrative staff is doing really well in spite of the amount change and turnover that has happened this year and discussed how well the crew is doing and the quality of work they are doing. He briefly discussed the upcoming budget.

Board Comments:

Mr. Falan stated he likes hearing the administrative reports and gave a shoutout to the mechanics for all they do.

Mr. Jurik commented great job everybody and is pleased to be on a board with good staff and budget.

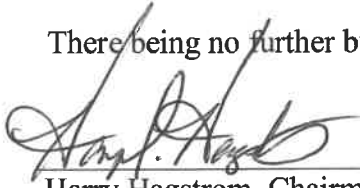
Mr. Hilty stated thanks for doing a good job and Happy Holidays.

Mr. Leggett echoed the previous statements and stated it is nice working with everyone.

Mr. Hagstrom reiterated the other comments, stating good job and how it's nice to have a good staff.

Payroll	11/2/2023	\$67,548.48
Payroll	11/16/2023	\$69,259.62
Voucher	11/10/2023	\$329,901.69
Voucher	11/25/2023	\$121,100.73

There being no further business, the meeting was adjourned at 8:28 a.m.

  
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Harry Hagstrom, Chairman

  
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Annie Strom, Finance & Business Manager