

Agenda

November 25, 2020

Call to order by Chairman Haase

Pledge of Allegiance

Roll Call

Approve Minute from the October 28, 2020 Public Hearing

Approve Minutes of the October 28, 2020 Regular Meeting

Approve Minutes of the November 13, 2020 Special Meeting

Additions or Deletions to the Agenda

Public Comment:

Staff Reports:

Previous Business:

New Business:

1. COVID Preparedness Plan
2. Crack Fill Bid Extension for 2021
3. MDOT Roadside Park Bid Extension
4. MERS Plan Adoption Agreements
5. Preliminary 2021 Budget Presentation
6. Administrative Wages
- 7.

Public Comment:

County Liaison:

Administrative Report

Board Comments

WEXFORD COUNTY ROAD COMMISSION

OUR MISSION IS TO IMPROVE AND MAINTAIN A SAFE AND EFFICIENT ROAD SYSTEM

Regular Meeting (Zoom)

November 25, 2020

The meeting was called to order by the Chairman, Lorne Haase, at 7:30 a.m.

Present:

Commissioners: Messrs. Haase, Falan, Hagstrom, Jurik, and Leggett

Manager: Alan Cooper

Finance and Business Manager: Andrea Herman

Engineer: Karl Hanson

Fleet & Facilities Manager: Travis Smith

Administrative Assistant: Nicole Glunt

Visitor(s): Joe Hurlburt

A motion was made by Commissioner Jurik and seconded by Commissioner Leggett to approve the minutes from the Public Hearing of October 28, 2020 as presented. Roll call on the motion: Commissioner Hagstrom, yes; Commissioner Falan, yes; Commissioner Leggett, yes; Commissioner Jurik, yes; Commissioner Haase, yes. Motion unanimously approved.

A motion was made by Commissioner Hagstrom and seconded by Commissioner Jurik to approve the minutes from the regular meeting of October 28, 2020 as presented. Roll call on the motion: Commissioner Falan, yes; Commissioner Jurik, yes; Commissioner Hagstrom, yes; Commissioner Leggett, yes; Commissioner Haase, yes. Motion unanimously approved.

A motion was made by Commissioner Falan and seconded by Commissioner Jurik to approve the minutes from the special meeting of November 13, 2020 as presented. Roll call on the motion: Commissioner Jurik, yes; Commissioner Leggett, yes; Commissioner Falan, yes; Commissioner Hagstrom, yes; Commissioner Haase, yes. Motion unanimously approved.

Addition to the Agenda: None

Public Comments: None

Staff Reports: None

Previous Business: None

New Business:

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A motion was made by Commissioner Leggett and seconded by Commissioner Jurik to adopt the COVID-19 Preparedness Plan, as presented, and authorize the manager to update the plan as needed. Roll call on the motion: Commissioner Leggett, yes; Commissioner Falan, yes; Commissioner Jurik, yes; Commissioner Hagstrom, yes; Commissioner Haase, yes. Motion unanimously approved.

A motion was made by Commissioner Jurik and seconded by Commissioner Falan to extend Fahrner's 2020 crack seal price of \$2,575.00 per roadbed mile for the 2021 construction season. Roll call on the motion: Commissioner Hagstrom, yes; Commissioner Leggett, yes; Commissioner Jurik, yes; Commissioner Falan, yes; Commissioner Haase, yes. Motion unanimously approved.

A motion was made by Commissioner Falan and seconded by Commissioner Hagstrom to extend the 2020 MDOT roadside park maintenance bid from DKT Services for the 2021 season. Roll call on the motion: Commissioner Falan, yes; Commissioner Hagstrom, yes; Commissioner Jurik, yes; Commissioner Leggett, yes; Commissioner Haase, yes. Motion unanimously approved.

A motion was made by Commissioner Jurik and seconded by Commissioner Leggett to approve the MERS Defined Benefit Plan Adoption Agreement Addendums Division #83030101 & 83030110 and the MERS Hybrid Plan Adoption Agreement Addendum for Division #830301HB & Division #830301HA as presented. Roll call on the motion: Commissioner Jurik, yes; Commissioner Falan, yes; Commissioner Leggett, yes; Commissioner Hagstrom, yes; Commissioner Haase, yes. Motion unanimously approved.

A motion was made by Commissioner Falan and seconded by Commissioner Leggett to approve the MERS Health Care Savings Program Participation Agreement dated January 1, 2021 for Divisions #300648 & #300649 as presented. Roll call on the motion: Commissioner Leggett, yes; Commissioner Jurik, yes; Commissioner Hagstrom, yes; Commissioner Falan, yes; Commissioner Haase, yes. Motion unanimously approved.

Ms. Herman presented the preliminary 2021 budget.

Mr. Cooper presented the Administrative Salary increase recommendations for 2021. This item is tabled for the next meeting.

Public Comment: None

County Liaison: Mr. Hurlburt stated "hat's off" to the staff on the budget and gave his condolences to Mr. Hagstrom on his brother's death. He also asked that we keep Travis Baker, Emergency Manager, in the loop regarding COVID-19 and any emergency road hazards that may arise.

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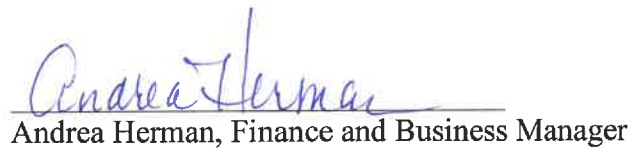
Administrative Update: None.

Board Comment: The Board felt the Zoom meeting went well.

Vouchers	10-26-20	270,135.34
	11-10-20	193,356.27
	11-16-20	6,525.00
Payroll	11-5-20	65,212.54
	11-19-20	65,610.73
HRA	10-27-20	1,494.38
	11-4-20	811.97
	11-10-20	1,649.83
	11-17-20	55.21
	11-23-20	645.63
Total		\$ 605,496.90

There being no further business, the meeting was adjourned at 8:29 a.m.


Lorne Haase, Chairman


Andrea Herman, Finance and Business Manager