



## **Seasonal / Temporary Worker**

### **Job Description**

**Job Title:** Seasonal/Temporary Worker **Supervisor:** Superintendent/Assistant Superintendent

**Wage & FLSA Status:** Hourly Non-Exempt **Department Classification:** Shop Non-Union

#### **POSITION SUMMARY:**

Under the general supervision of the Superintendent/Assistant Superintendent, performs minor tasks on buildings, grounds, roads, and right-of-ways. Ability to cut brush, shovel, and perform other labor functions as needed.

#### **EXAMPLES OF DUTIES AND REQUIREMENTS:**

General grounds maintenance such as mowing, sweeping, window cleaning, etc.

Assist mechanics with parts delivery

Patching roads

Shovel soil from around and under guardrail and cleaning roads

Brush Cutting

Road shoulder litter pick-up

Performs traffic control in construction and maintenance areas, flagging and sign setup

Construction staking

And other duties as assigned

#### **ESSENTIAL JOB ELEMENTS AND PHYSICAL DEMANDS:**

Ability to walk extended distances and climb ramps to access work-related locations and facilities.

Ability to read instructions, directions, and similar written information in letters, memoranda, forms and other documents.

Ability to converse orally with standard telephones and radios to receive and communicate information to employees and public.

Ability to lift, push, pull, and manipulate tools, equipment, supplies, and other objects often weighing upwards of 80 pounds.

Able to tolerate, be exposed to, and work in extreme temperature and weather conditions.

#### **DESIRABLE QUALIFICATIONS:**

Must be 18 years of age or older. High school diploma or equivalent educational preparation.

Must possess a valid driver's license.