

# Agenda

## September 1, 2021

Call to order by Chairman Hagstrom

Roll Call

Pledge of Allegiance

Approve Minutes of July 29, 2021 Regular Meeting

Additions or Deletions to the Agenda

Public Comment: (please limit comments to 3 minutes)

Staff Reports:

Previous Business: None

New Business:

1. Resolution for MDOT Trunkline Maintenance Contract
2. Title VI Training
3. Catch basin Cleaning Bid
4. M-55 Bid
5. Disposal of Equipment
6. Capital Outlay Budget Amendment
- 7.
- 8.
- 9.
- 10.
- 11.

Administrative Reports

County Liaison:

Board Comments

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# WEXFORD COUNTY ROAD COMMISSION

*OUR MISSION IS TO IMPROVE AND MAINTAIN A SAFE AND EFFICIENT ROAD SYSTEM*

Regular Meeting

September 1, 2021

The meeting was called to order by the Chairman, Harry Hagstrom, at 7:30 a.m.

Present:

Commissioners: Messrs. Hagstrom, Falan, Jurik, Haase and Leggett

Engineer Manager: Karl Hanson

Finance and Business Manager: Andrea Herman

Superintendent: Mark Hurlburt

Fleet & Facilities Manager: Travis Smith

Visitor(s): Joe Hurlburt

A motion was made by Commissioner Jurik and seconded by Commissioner Haase to approve the minutes from the regular meeting of July 29, 2021, as presented. Roll call on the motion: Commissioner Falan yes; Commissioner Jurik, yes; Commissioner Haase, yes; Commissioner Leggett, yes; Commissioner Hagstrom, yes. Motion unanimously approved.

Addition to the Agenda: none

Public Comment: none

Staff Reports: Mr. Smith stated the tractor was up and running and in for some warranty work. He praised Chris Hamilton for his phenomenal fabrication work on the tractor. He also stated that Daniel Novak from AIS went above and beyond advocating for us with John Deere Ag.

Mr. Hurlburt stated we are wrapping up brining operations.

Previous Business: None.

New Business:

A motion was made by Commissioner Haase and seconded by Commissioner Leggett to approve the certified resolution for the MDOT Trunkline Maintenance Contract No 2021-0393 as presented. Roll call on the motion: Commissioner Leggett, yes; Commissioner Haase, yes; Commissioner Falan, yes; Commissioner Jurik, yes; Commissioner Hagstrom, yes. Motion unanimously approved.

September 1, 2021

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Ms. Herman trained the Board and administrative staff on the annual Title VI policy.

A motion was made by Commissioner Haase and seconded by Commissioner Jurik to award the catch basin cleaning bid to the low bidder B&B Environmental. Roll call on the motion: Commissioner Leggett, yes; Commissioner Haase, yes; Commissioner Falan, yes; Commissioner Jurik, yes; Commissioner Hagstrom, yes. Motion unanimously approved.

A motion was made by Commissioner Haase and seconded by Commissioner Falan to award the M-55 shoulder paving bid to low bidder to Elmer's Crane and Dozer. Roll call on the motion: Commissioner Leggett, yes; Commissioner Haase, yes; Commissioner Falan, yes; Commissioner Jurik, yes; Commissioner Hagstrom, yes. Motion unanimously approved.

A motion was made by Commissioner Haase and seconded by Commissioner Jurik to dispose of the following trucks: #1, #10, #22, #30, #39, #25, Tractor #78 and excess inventory. The staff will evaluate the best way to dispose of these items. Roll call on the motion: Commissioner Leggett, yes; Commissioner Haase, yes; Commissioner Falan, yes; Commissioner Jurik, yes; Commissioner Hagstrom, yes. Motion unanimously approved.

A motion was made by Commissioner Haase and seconded by Commissioner Falan to move the money allocated to the truck lift towards the purchase of three (3) new pickups. Roll call on the motion: Commissioner Leggett, yes; Commissioner Haase, yes; Commissioner Falan, yes; Commissioner Jurik, yes; Commissioner Hagstrom, yes. Motion unanimously approved.

Administrative Update:

Mr. Hanson updated the Board on this year projects. Mr. Hanson updated the board on our current Covid status within the staff and crew. Mr. Hanson stated that the obstruction letters have not been addressed and will have encroachment letters drafted. Mr. Hanson also updated the Board on the inquiry on the M-55 property.

County Liaison: None

Board Comments: Commissioner Haase thanked the crew for the quick clean up after the storm. Commissioner Hagstrom questioned the purchase of GMC products and not Ford or Dodge. Commissioner Leggett thanked Keith Moore for the nice job on the 41 and 18 ½ Rds. He was appreciative that Mr. Moore explained the process.

Vouchers	8-10-21	236,062.02
	8-12-21	57.65
	8-25-21	421,415.28
Payroll	8-12-21	67,588.37
	8-26-21	67,550.10
HRA	8-4-21	405.82
	8-10-21	1,573.68
	8-17-21	1,107.21
	8-24-21	345.51
Total		\$796,105.64

There being no further business, the meeting was adjourned at 8:23 a.m.

  
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Harry Hagstrom, Chairman  
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Andrea Herman, Finance & Business Manager

HARRY HAGSTROM, CHAIRMAN  
HAROLD FALAN, VICE-CHAIRMAN  
LORNE HAASE, MEMBER  
DEAN JURIK, MEMBER  
JIM LEGGETT, MEMBER

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BOON, MICHIGAN 49618  
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# WEXFORD COUNTY ROAD COMMISSION

*OUR MISSION IS TO IMPROVE AND MAINTAIN A SAFE AND EFFICIENT ROAD SYSTEM*

September 1, 2021

Resolution for approval of MDOT Trunkline Maintenance Contract

Contract No. 2021-0393

WHEREAS, Wexford County Road Commission is interested in the public welfare, safety and economic development of the community, and

NOW THEREFORE, BE IT RESOLVED that the Wexford County Road Commission supports the project and authorizes Karl F. Hanson, Engineer Manager / and or Keith Moore engineering Technician to sign all contract documents relating to this contract.

Wexford County Road Commission



HARRY HAGSTROM, Chairman



Andrea Herman, Finance and Business Manager

# WEXFORD COUNTY ROAD COMMISSION

## BID TABULATION SHEET

*Andrea Herman*  
*R. L. White*

DATE: 9-14-21

TIME: 2:00 pm

<u>Bidder</u>	72" <del>dia</del> poly	Con box 6x4	Remarks Total
Elmers	\$68,105.00	\$47,690.00	\$115,795.00
CJS	\$59,144.77	\$64,727.90	\$123,872.67

# WEXFORD COUNTY ROAD COMMISSION

## BID TABULATION SHEET



DATE: 8-19-21

TIME: 2:00 pm

<u>Bidder</u>				Remarks
Elmus	\$ 482,015.00			
Rieth	\$ 133,385.00			

# WEXFORD COUNTY ROAD COMMISSION

## BID TABULATION SHEET

*Andrew Hemen*  
*A.H.M.*

DATE: 8-23-21

TIME: 2:03pm

<u>Bidder</u>					Remarks
BdB Environmental Services	\$ 24,618.00				
CSB Industries	\$ 34,195.00				
E-Y Solutions	\$ 26,664.00				
Roque Industries	\$ 70,667.00				